



SPRING ARTS FESTIVAL

ARTIST MARKET VENDOR AGREEMENT

This agreement ("Agreement") is entered into between _____ ("Vendor"), and Board of Regents of the University System of Georgia by and on behalf of Kennesaw State University ("KSU") for the services specified below.

1. **Services:** In return for participation in KSU's Spring Arts Festival 2020 Artist Market, taking place 11 a.m. - 4 p.m. on Saturday, March 21, 2020, Vendor agrees to perform the services ("Services") outlined in the Artist Market Call for Entries ("Call for Entries"), attached hereto and incorporated herein. Vendor agrees to comply with all the requirements and guidelines outlined in the Call for Entries.

2. **Licenses and Certifications:** Vendor certifies that Vendor has all the certifications and licenses required, if any, to perform the Services outlined in this Agreement and further agrees to abide by all KSU policies and procedures.

3. **Indemnification and Hold Harmless:** Vendor agrees to indemnify and hold harmless Board of Regents of the University System of Georgia and Kennesaw State University and their respective directors/trustees, officers, employees, and agents for every expense, liability, or payment by reason of any damage, or injury (including death) to persons or property suffered or claimed to have been suffered through any act or omission of Vendor or its agents or anyone directly or indirectly employed by Vendor arising in any way from the work called for by this Agreement.

4. **Governing Law and Jurisdiction:** This Agreement shall be governed by the laws of the State of Georgia. The parties agree to the exclusive jurisdiction of the courts of Cobb County, Georgia, or the United States District Court for the Northern District of Georgia

in Atlanta, Georgia in all questions and controversies arising out of this Agreement.

5. **Entire Agreement, Modification:** This Agreement, and any exhibits specifically incorporated herein by reference, constitute the entire agreement between the parties with respect to the subject matter. Any modification to this Agreement must be made in writing and signed by all parties.

The parties hereto have caused their duly authorized representatives to execute this Agreement:

KSU Representative: (Board of Regents of the University System of Georgia by and on behalf of Kennesaw State University)

Signature: _____

Name: _____

Title: _____

Date: _____

Address: School of Art and Design
Kennesaw State University
411 Bartow Avenue
Kennesaw, GA 30144

Vendor:

Signature: _____

Name: _____

Title: _____

Date: _____

Address: _____

SPRING ARTS FESTIVAL

ARTIST MARKET CALL FOR ENTRIES

Requirements for Entry

- ♦ Artist's name -OR- name of organization—(school, class/club)
 - ♦ 5 digital images of types of works that will be for sale
 - ♦ Deadline: Monday, January 20, 2020
 - ♦ Response of Acceptance by Monday, January 27, 2020
- Late applications may be accepted at the discretion of the Director. Cancellations by confirmed artist participants must be received in writing 14 days prior to event to springartsfestival@kennesaw.edu.

Event Summary

The Spring Arts Festival is an indoor/outdoor event featuring demonstrations, workshops, and visual arts related activities for the family to enjoy. School of Art and Design faculty, staff, and student groups will lead the way as you try working your creativity in various media, including painting, drawing, digital painting, ceramic glazing, iron mold carving, and more. If you're the playful type, participate in our scavenger hunt, or goof around in our photo booth.

In addition, the Spring Arts Festival hosts a Pin-Up show allowing local artists and students the chance to compete in categories including elementary, middle, high school, and community. To participate in the Pin-Up Show visit KSUArtsFestival.com.

Event Location

The Artists Market will be outside along Cartersville Avenue and in Lot E of the Bobbie Bailey and Family Performance Center, Kennesaw, GA. It will be promoted on all Spring Arts Festival materials.

Booth Information

- ♦ Once accepted to the festival, you will be sent a link for payment. A Booth Fee of \$50 (or \$25 for alumni and KSU retirees) for selected artist(s)/school(s)/organization(s) will be due by Monday, February 10, 2020 through online payment at KSUMall.
- ♦ Artists and Student Groups must have the name of their organization clearly on display in the booth.
- ♦ Assigned booth spaces are approximately 10' deep and 10' wide or greater.
- ♦ All groups are responsible for tents, tables, chairs and displays.
- ♦ All tables and tents must be weighted for stability in case of wind.
- ♦ Each artist/group is responsible for their own form of collecting payment for sales.
- ♦ There will be no refunds for cancellations. Please inform the Spring Arts Festival Committee of your need to cancel at least 14 days prior to the event.
- ♦ All Artist merchandise must be original, handmade and created by the Exhibitor. If you have any questions about your items made for sale, please contact the Spring Arts Festival Committee at springartsfestival@kennesaw.edu.

Participation Confirmation

Upon acceptance and payment Exhibitors will be notified between February 11 and February 17, 2020 with **detailed setup information**. No wide Trucks, Trailers or over-sized vehicles will be permitted to drive in on Saturday as tents will be in place. Please plan to set-up by 9 a.m.

After unloading, Exhibitor vehicles must be moved to **designated parking**. Vehicles will not be permitted to remain in the exhibition space during the Festival, nor may they enter the Festival grounds until approved by the Festival Committee.

ACCEPTABLE MEDIA

2-D Mixed Media

3-D Mixed Media

Ceramics (fired clay vessels and sculpture)

Digital Art (2-d or 3d from which the original image is manipulated by the artist using a computer)

Drawing & Painting

Printmaking (pulled plates, linoleum prints, etching, engraving, silkscreen or lithography)

Fiber (created from fibers including basketry, batik, weaving, papermaking, knitting and quilting)

Glass (blown, fused, stained, cast and molded)

Handcraft (handmade from manufactured, recycled, or re-purposed materials transforming the combined materials into a unique product in a cohesive collection)

Jewelry (at least 50% of the organic materials in the finished product used must be produced by the artist)

Metal (Functional and non-sculptural works incorporating metal)

Photography (Prints, transparencies or digital images made from the artist's original negative and processed by the artist)

Sculpture

Wood & Furniture (wood-built, -turned, -carved or -tooled)

PROHIBITED ITEMS

- ♦ Manufactured T-shirts and commercial clothing
- ♦ Posters & Prints made solely from xerographic process (no color copies or toner-based color prints)
- ♦ Mass-produced Manufactured toys made from 50% manufactured components
- ♦ Commercially manufactured or reproduced items (resale)
- ♦ Jewelry made from more than 50% manufactured components
- ♦ Any item that employs solely the use of commercially available molds or patterns
- ♦ Imagery of sexually explicit human form (this is a family-friendly festival)

OFFENSIVE MATERIAL DISCLAIMER

While the Board of Regents does not accept responsibility for any offense your booth may cause to visitors of the Spring Arts Festival, representatives of Kennesaw State reserve the right to ask you to make questionable imagery or commentary discrete in your display.

AWARDS

The Artist Market Jury will award Exhibitor applications based on technical ability, originality of the art and quality of the booth display. Judging and awards will be held on Saturday for Best Booth.

AMENITIES

Water will be provided for artists on Saturday and Sunday. Please note, electricity not available.

NO SHOW POLICY

Artists who have not checked-in by Saturday at 10:00 a.m. will be considered a "no-show." No-show artists will not be allowed to participate as an exhibitor in future Festivals.

IN CASE OF INCLEMENT WEATHER

The Festival is a rain or shine event, although the Artist Market portion may be canceled or delayed if the weather is too severe. If the event is canceled due to inclement weather, all participants will be notified by 9 a.m. via Email or text. Refunds will be issued if the Artist Market portion of the festival is canceled.