INSTRUCTIONS
STEP 1: Type and print all the requested student and project information. Handwritten submissions will not be accepted.

STEP 2: Obtain the Advisor’s approval and signature.

STEP 3: Obtain the Project Supervisor’s approval and signature.

STEP 4: Submit the form to the BA Committee for final feedback and approval by Week 8 of the semester PRIOR to the semester scheduling MUSI 4495.

Please note: When proposals are returned to students (in Week 10) by the BA Committee for revision, all revised submissions are due back to the BA Committee by Week 12 of the same semester.

STEP 1: Type and print the information on this page.
Name:
Student Identification Number:
Advisor:
Project Supervisor:

Check one: ___ first-time proposal submission ___ revised submission

Project Title:

Project Type:
___ Written Paper ___ Presentation ___ Lecture-Recital
___ Other (please specify: ________________________________)

Describe the aim(s) of your project in 150 words or less. (e.g. thesis statement)

Provide a list of at least 4 scholarly references. The list may include scores, recordings, translations, etc. (Use MLA format.)
SIGNATURES

STEP 2: Advisor: _________________________________  Date: _____________________

STEP 3: Project Supervisor (check one)
___ Project approved: Project Type is not a Lecture-Recital, OR,
    permission jury NOT REQUIRED for Lecture-Recital
___ Project approved: student must pass a permission jury during semester of Capstone
    Lecture-Recital

Project Supervisor: _________________________________  Date: _____________________

STEP 4: BA COMMITTEE:
Date received: 
Date reviewed: 
Decision:
    ___ Accepted
    ___ Accepted with minor revisions. No re-submission required.
    ___ Accepted with substantial revisions. Re-submission required (see below)
    ___ Denied (see below)

Comments:

Signature of BA Committee Representative:

BA Committee _________________________________  Date: _____________________