Article I – Name

The name of this committee is the Dance Staff Council (DSC) of the Department of Dance.

Article II – Purpose

a. The DSC is advisory to the Department Chair as a representative body of the Staff.

b. The purpose of the DSC is to ensure collegiality and effective shared governance of the Department by facilitating transparency and two-way communication between the Staff and the Department Chair.

c. The DSC represents the interests of all full-time departmental Staff and brings attention to all matters of the Department.

Article III – Members; Election of Chair

a. The DSC will function as a Committee of the Whole and:

b. Be composed of all full-time Staff members.

c. Be chaired by an elected Staff member who is selected by vote of the body.

d. Represent the prerogative for the Committee of the Whole and its sub-committees to meet without the DSC Chair.

e. Perform the purpose of the DSC.

f. Be initially approved and then reaffirmed annually by a majority vote of the full-time Staff members of the department by secret ballot.

Article IV – Meetings

a. The council shall reserve a minimum of one meeting a month, held as needed.

b. The council will meet once a month with the Department Chair.

c. The DSC Chair shall publish agendas and meeting times in advance. The DSC Secretary shall publish minutes or a meeting summary within 10 days of the end of the relevant meeting that, at minimum, records attendance and all actions, decisions or recommendations of the DSC.

d. The DSC shall take necessary measures to assure continued functioning of the DSC during the summer months if necessary.

e. Two-thirds of elected members constitute a quorum and each meeting will begin with the
establishment of quorum.

f. If a committee member is unavoidably absent on the day of a vote, that member will provide a proxy OR deliver proxy votes and/or notes either before the meeting or as late as seven calendar days after the official vote.

g. A simple majority of the body shall be required to pass a motion.

h. These bylaws may be amended by a two-thirds vote of DSC members.

i. During any academic year in which the DSC shall consist of less than 4 members, the following voting and quorum structure shall be used in lieu of the above:

i. All members of the DSC must be in attendance to achieve a quorum for each meeting.

ii. A simple majority of the DSC shall be required to pass a motion. Should the members be unable to achieve a majority for or against a motion, the Department Chair may cast the deciding vote.

iii. These bylaws may be amended by a unanimous vote of the DSC members.