Bylaws
Kennesaw State University
Department of Dance
Departmental Curriculum Committee

Article I – Name

The name of this committee is the Departmental Curriculum Committee (DCC) of the Department of Dance.

Article II – Purpose

a. The purpose of the Departmental Curriculum Committee is to provide a forum for faculty to examine the undergraduate and graduate curricula prior to approval by the Chair of the Department.

b. The Departmental Curriculum Committee may suggest changes to the curriculum of the department.

c. The Departmental Curriculum Committee may serve as an advisory committee to the Chair of the Department on matters that concern curricula.

Article III – Members; Election of Chair

a. The Departmental Curriculum Committee will function as a Committee of the Whole and:
   
i. Be composed of all full-time faculty members.
   
ii. Be chaired by an elected faculty member who is selected by vote of the body.
   
iii. Perform the purpose of the Departmental Curriculum Committee.
   
iv. Be initially approved and then reaffirmed annually by a majority vote of the full-time faculty members of the department by secret ballot as the faculty’s preferred alternative to a Departmental Curriculum Committee, as stated in the University Departmental Curriculum Committee guidelines.

Article IV – Meetings

a. The Departmental Curriculum Committee shall reserve a minimum of one meeting a semester.

b. The Departmental Curriculum Committee will schedule other meetings as required to fulfill our duties.

c. Any member of the Departmental Curriculum Committee may call a meeting. It is the responsibility of the DCC Chair to schedule such meetings.

d. A two-thirds majority constitutes a quorum.
e. A simple majority of the body is required to pass a motion.

f. The Chair of the Departmental Curriculum Committee shall publish agendas and meeting times in advance. The Secretary shall publish minutes or a meeting summary within 10 days of the end of the relevant meeting that, at minimum, records attendance and all actions, decisions, or recommendations of the Departmental Curriculum Committee.

g. These bylaws may be amended by a two-thirds vote of the Departmental Curriculum Committee.