

Bylaws  
Kennesaw State University  
Department of Dance  
**Departmental Curriculum Committee**

**Article I – Name**

The name of this committee is the Departmental Curriculum Committee (DCC) of the Department of Dance.

**Article II – Purpose**

- a. The purpose of the Departmental Curriculum Committee is to provide a forum for faculty to examine the undergraduate and graduate curricula prior to approval by the Chair of the Department.
- b. The Departmental Curriculum Committee may suggest changes to the curriculum of the department.
- c. The Departmental Curriculum Committee may serve as an advisory committee to the Chair of the Department on matters that concern curricula.

**Article III – Members; Election of Chair**

- a. The Departmental Curriculum Committee will function as a Committee of the Whole and:
  - i. Be composed of all full-time faculty members.
  - ii. Be chaired by an elected faculty member who is selected by vote of the body.
  - iii. Perform the purpose of the Departmental Curriculum Committee.
  - iv. Be initially approved and then reaffirmed annually by a majority vote of the full-time faculty members of the department by secret ballot as the faculty's preferred alternative to a Departmental Curriculum Committee, as stated in the University Departmental Curriculum Committee guidelines.

**Article IV – Meetings**

- a. The Departmental Curriculum Committee shall reserve a minimum of one meeting a semester.
- b. The Departmental Curriculum Committee will schedule other meetings as required to fulfill our duties.
- c. Any member of the Departmental Curriculum Committee may call a meeting. It is the responsibility of the DCC Chair to schedule such meetings.
- d. A two-thirds majority constitutes a quorum.

- e. A simple majority of the body is required to pass a motion.
- f. The Chair of the Departmental Curriculum Committee shall publish agendas and meeting times in advance. The Secretary shall publish minutes or a meeting summary within 10 days of the end of the relevant meeting that, at minimum, records attendance and all actions, decisions, or recommendations of the Departmental Curriculum Committee.
- g. These bylaws may be amended by a two-thirds vote of the Departmental Curriculum Committee.