

Dance Theater Terms of Use

1. As of October 1, 2014, Kennesaw State University is a tobacco free campus. All tobacco use on KSU grounds or facilities is prohibited.
2. All Kennesaw State University campus rules apply to the event and Host must ensure all guests respect and follow KSU policies and procedures.
3. The Dance Theater is available for rental Monday-Sunday, 1:00 p.m. – 11:00 p.m.
4. Host is responsible for any damages to the building, furnishings, or equipment.
5. No sales beyond those of Tickets will be allowed in the facility.
6. Only Dance Theater staff can operate Theater equipment.
7. No Food or Drink (except Bottled Water) on stage or in the house
8. House will open minimum of 30 minutes before performance starts.
9. Loading/unloading of gear and equipment is only allowed through the loading dock in the backstage area.
10. Host is not allowed in the theater or dressing rooms before scheduled access time.
11. Host will clear stage, dressing rooms, and green room of all gear and “bulk trash” (larger than can be swept up with a broom)
12. No Helium Balloons in the facility.
13. During load-in, load-out, or other work calls, anyone under the age of 14 is not allowed on stage.
14. Only KSU technical staff will be allowed in the Catwalk.
15. Drilling or screwing into the stage in any way is prohibited.
16. Marley Floor Etiquette- No rosin, talcum powder, glycerin, lotions, or other similar substances may be used. Shoes that could potentially damage the dance floor surface, such as hard-soled shoes, painted shoes, or jazz tennis shoes, may not be worn. Tap shoes may be worn as long as the screws are tightened. **Host will be responsible for any and all repair costs to the floor.**
17. No animals, except working service animals, will be allowed in the facility.
18. KSU will not be liable for any equipment, costumes, scenery, or other objects Host stores in the Theater during the Event.

Labor Policies

1. All work performed on University-recognized holidays shall be paid at one and a half times the applicable hourly rate.
2. All work in excess of ten hours in any one day and between the hours of midnight and eight AM shall be paid at one and a half times the applicable hourly rate
3. There shall be a one hour unpaid meal break no later than five hours after the beginning of the call. There shall also be a fifteen-minute break halfway between the beginning of the call and the meal break.
4. All calls shall be at a five-hour minimum. All time after the minimum call shall be figured in one half hour increments.
5. Detailed labor requirements will be determined on an individual basis by the Technical Director based on technical rider provided by Host, but a minimum technical crew consisting of one Lighting Technician, one Audio Technician, one Stage Manager, and the Technical Director will be required for all performances.